

Governance Committee Member Role Description & Expectations

January 2024

The primary purpose of Hennepin County Children's Mental Health Collaborative's Governance Committee* is to represent the interests of Collaborative stakeholders in the development and the pursuit of its mission. In that capacity, the Governance Committee:

- Identifies strategic direction of the Collaborative and evaluates outcomes achieved,
- Approves and monitors the program and financial performance of the Collaborative,
- Evaluates the performance of the Coordination Team, and
- Evaluates its own performance as a governing body.

While the work required of Governance Committee members will vary both across members and across time, the following expectations are generally held of all members:

1. CMHC Governance Committee members will act on behalf of the mission and interests of Collaborative, and its stakeholders, at all times. If any Governance Committee member has a conflict of interest, that interest will be identified and discussed with the committee.

2. The CMHC Governance Committee is responsible for representing their organization and its stakeholders, or families in Hennepin County with children experiencing mental health challenges. That responsibility includes linking the organization to the community and participating in and/or promoting community events when possible.

3. Participation of Governance Committee members is key to their contribution.

- A. Governance Committee members need to be present and involved in meetings of the Collaborative and the committees on which they serve.
 - a. Governance Committee members are expected to contact their voting alternate when they are unable to attend meetings.
 - b. Any Governance Committee member who is absent three consecutive meetings shall be contacted by the Coordination Team as to whether they would like to resign and be replaced.
- B. Governance Committee members need to be actively engaged in discussing issues, sharing perspectives, and raising questions that are essential to good decision-making. Healthy debate is encouraged. Passionate, mission-focused discussion is expected.
- C. Effective participation derives from continually learning about the Collaborative, its goals and the environment impacting implementation of these goals. This learning includes those formal opportunities afforded by the Collaborative, as well as informal opportunities.
- D. As a general guideline, Governance Committee members should expect to spend up to 2 to 3 hours per month in their work on the Collaborative and its committees. Executive Committee members will have additional hours.

* Hennepin County Children's Mental Health Collaborative's fiscal sponsor, Minnesota Association of Children's Mental Health (MACMH) maintains all administrative, programmatic, financial, and legal responsibility for Collaborative, but has delegated responsibility for the program activities to the Governance Committee.