

Governance Committee Meeting Agenda

Wednesday, June 16, 2022, 3:30 – 5:00pm

<https://us02web.zoom.us/j/85891903788?pwd=L2h4WWI5cXhsSTFvaG1vTk1jVzViUT09>

(Call +1.312.626.6799 | Meeting ID: 858 9190 3788 | Passcode: 913788)

- 3:30 **Welcome & Approval of Meeting Minutes & Agenda - Pat Dale**
Provide welcome and overview of expectation of voting members and guests. Approve minutes and agenda.
(Meeting materials: May 2022 Meeting Minutes, June 2022 Agenda)
- 3:40 **Business & Workgroup Updates - Pat Dale & Laura LaCroix-Dalluhn**
Review and discuss business updates.
(Meeting materials: Updated Governance Committee Roster, [Bylaws](#))
- Vote on New Governance Committee Members
 - Expanding Executive Committee
 - July Collaborative Meeting
 - Workgroup Updates
- 4:10 **Parent Catalyst Leadership Group Activities and Updates – Pat Dale & Margaret Sullivan**
Discuss PCLG activities and leadership transition.
- 4:25 **System of Care Training Needs & Opportunities - Pat Dale & Laura LaCroix-Dalluhn**
- 5:00 **Adjourn**

Mission Statement: The CMHC provides a forum for a diverse and representative group of system stakeholders to influence the development and ongoing operation of an accessible and effective children's mental health service system within Hennepin County. The CMHC promotes innovative service development and continuous quality improvement in the children's mental health system by embracing the system of care principles and available research on children's mental health services.

Contact CMHC Co-Coordinator, [Laura](#), with any questions



Governance Committee Meeting Agenda

May 18, 2022 | 3:30-5:00 PM

In Attendance: Pat Dale, Liz Gronert, Tonya Allen, Angela Watts, Brandon Jones, Dr. Jenna Mitchler, Karen Malka, Michelle Langenfeld, Susie Voss, Asad Dahir, Aric Jensen, Cindy Slowiak, Stacy McClendon, Jody Nelson, Anna Von Rueden, Monica Long, KC Gammage, Meredith Martinez, & Andrea Dale.

Staff: Laura LaCroix-Dalluhn, Cheryl Holm-Hansen, Margaret Sullivan,

Welcome & Approval of Meeting Minutes & Agenda

- Brandon Jones of the MN Association of Children's Mental Health is attending as a new member today
- Jody Nelson moved to approve the April minutes, Stacy McClendon seconded. Motion approved.
- Angela Watts moved to approve the May agenda, Aric Jensen seconded. Motion approved.

Parent Catalyst Leadership Group Activities and Updates

- Liz Gronert announced her resignation as co-chair to the collaborative and PCLG. She said she expects she may participate from time to time as an interested community member and parent.
- Margaret Sullivan shared that PCLG hosted another Let's Talk About It and it went well.
- The next Let's Talk About It will be focused on parents with gender-expansive children.
- There will be increased outreach this summer, some in Brooklyn Park.
- There is a shared understanding that it would be great to get another parent co-chair for the committee to replace Liz's position. However, it does not need to be a parent. If it is a parent, it does not need to be a parent of dependent or minor children. Nevertheless, it would be beneficial for the co-chair to have young, minor-aged children. Our bylaws call for a chair or co-chairs, we didn't require a co-chair in bylaws but did make a commitment to having a parent co-chair

Committee Updates

- Laura LaCroix-Dalluhn shared updates from the Ad Hoc Committee.
 - This work partners with community organizations who are involved in addressing violence and is not solely on the collaborative.
 - We are focusing on the mental health of young people who have been impacted by violence as well as perpetrators of violence.
 - We have been working with Hennepin County to get these resources out. We may be able to leverage other resources and utilize their existing grant application process and plug in our resources.
 - We are reviewing past and current grantees for funding.

- We are also discussing working with Youthprise, an organization that serves youth that has done similar work in the past.
- Angela Watts shared that this work is focused on sustainability and ensuring that these resources will remain available for many years to come.

Review and Approve Collaborative Evaluation Plan

- Cheryl Holm-Hansen provided an overview of the proposed Collaborative Evaluation Plan.
 - The Collaborative has a history of evaluating its work and the ways we operate, and we would like to bring it back. The evaluation is meant to gather information to help us understand what we are doing well, where we can improve, and what we would like our next steps to be.
 - We will ask people who attend our major events such as the data summit to do a quick optional feedback survey to evaluate our success.
 - We will also ask for light feedback from our parent support group. We do not want to ask too much of parents, so we are thinking asking for feedback only once or twice a year.
 - We will also ask for feedback from individuals involved in our work groups.
- Cheryl opened up the floor for questions and discussion.
 - Karen Malka expressed concern about asking parent support groups for feedback. She stated it does not seem entirely appropriate while in the setting of a support group. Liz shared these concerns.
 - Cheryl explained that everything given to the support group will need to be approved by the facilitators and therefore there should be no questions in the surveys that facilitators are uncomfortable with. We first need to approve the evaluation before we further discuss what the feedback will be.
 - Angela asked how this data will be used. Cheryl responded that we will utilize it to optimize the services and resources we work to provide to individuals and tailor it to our target population. Furthermore, we will take it case by case, considering and deciphering the data based on who/what the data is collected from.
- Liz asked for a vote to approve implementing these evaluations into our work. Pat motioned to approve, Stacy seconded. Motion passed.

Business Updates

- Laura shared a summary of the 2021 LCTS Report.
 - The Collaborative must submit a report to the Department of Human Services each year, documenting how we used federal Local Collaborative Time Study (LCTS) funds and local funds to achieve our annual goals. Our 2021 report is due May 31, 2022.
 - Our combined total expenses were \$774,471.
 - Our LCTS expenses were \$563,582, of which \$92,054 were administratively related.

- Our administrative costs are above 10%, but we did submit notice we expected to be over 10% this year.
- Our plans for 2022 include moving additional DOCCR expenses to county level and pursue additional funding for parent engagement.
- Pat asked for everyone to review the information and prepare for a vote.
- Laura explained the Workgroup and Committee Process
 - The Coordination Team is recommending a workgroup/committee process we can use to ensure the work of the Collaborative has a consistent process for moving forward, allowing members to understand the purpose, goals and data supporting this work.
 - Laura asked the collaborative to review the document and make her aware of anything that should be added or tweaked.

Adjournment

- Liz Gronert motioned to adjourn, Angela Watts seconded. Motion approved.

Hennepin County Children's Mental Health Collaborative (CMHC) 2022 Governance Committee Roster as of June 2022

Name	Partner Entity	Email
1. Dale, Pat (CMHC Co-Chair) *	Provider	pat.dale@headway.org
1. Cox, Rochelle (MPS) A. Sander, Mark (MPS/ Hennepin County)	Minneapolis Schools	Rochelle.Cox@mpls.k12.mn.us Mark.Sander@hennepin.us
1. Langenfeld, Ph.D., Michelle 1. Messenger, Julia A. Brooks, Ph.D., Keith	Anoka-Hennepin School District	michelle.langenfeld@ahschools.us Julia.messenger@ahschools.us keith.brooks@ahschools.us
1. Allen, Tonya A. Sage, Dena	District 287	tdallen@district287.org Dandrewjaja@district287.org
1. Webster, Wendy A. Fagerland, Hope	St. Anthony/New Brighton School District	webster@isd282.org hfagerland@isd282.org
1. Mitchler, Ph.D., Jenna* A. Coyne, Molly	Suburban Schools - Bloomington	jmitchler@isd271.org mcoyne@isd271.org
1. Nelson, Jody A. Gammage, KC 1. Jensen, Ph.D. LP Aric A. (OPEN) 3. [Dale, Pat] – listed above as co-chair A. (OPEN)	Providers with Hennepin County Children's Mental Health Contracts	jnelson@thechangeinc.org agammage@thechangeinc.org Aric.Jensen@fraser.org
1. Malka, Karen A. (OPEN) 2. Larkin, Peggy A. (OPEN)	Parent Catalyst Leadership Group (PCLG)	karenmalka@hotmail.com peggy_larkin@yahoo.com
1. Glen, Nadia A. Tripeny, Maria 2. (OPEN) A. (OPEN)	Parent Representatives	nadiadglynn@gmail.com mtripeny@aol.com
1. Phillips, Krista* A. Wells, Deborah	Family Service Collaboratives	krista.phillips@edinaschools.org wells.deborah@slpschools.org
1. Slowiak, Cynthia* A. Dahir, Asad	Hennepin County Mental Health Services	cynthia.slowiak@hennepin.us asad.dahir@hennepin.us
1. Martinez, Meredith A. Nelson, Amy	Hennepin County Public Health	Meredith.martinez@hennepin.us Amy.Nelson@hennepin.us
1. McClendon, Stacy 1. Andria Blade	Hennepin County LCTS Admin.	Stacy.mcclendon@hennepin.us – Andria.Blade@hennepin.us

A. (OPEN – Possibly Meg Schrafft, confirming in June)		Meg.Schrafft@hennepin.us
1. Long, Monica A. Benson, Alyssa	Hennepin County DOCCR	monica.long@hennepin.us Alyssa.Benson@hennepin.us
1. (OPEN) A. (OPEN)	Health Plan	
1. Angela Watts A. (OPEN) 2. Jones, Brandon A. (OPEN) 3. Jamie Winter A. (OPEN)	At Large Hennepin Health, Redleaf Center for Family Healing Minnesota Association of Children’s Mental Health Children’s Minnesota, Behavioral Health	angela.watts@hcmcd.org bjones@macmh.org Jamie.winter@childrensmn.org

* Designates Executive Committee Members

CMHC designated voting member seats (21) based on bylaws. Each voting member can identify an alternate member:

1. Minneapolis School District (1)
2. Suburban school districts (1)
3. St. Anthony-New Brighton School District (1)
4. Anoka-Hennepin School District (1)
5. Intermediate School District 287 (1)
6. Hennepin County’s Human Services and Public Health Department (2)
7. Hennepin County Corrections (1)
8. Hennepin County Board or Administration (1)
9. Four parent/guardian representatives with a minimum of two appointed from the Parent Catalyst Leadership Group (4)
10. Providers representing Hennepin County contracted mental health agency (3)
11. Hennepin County Family Service Collaborative (FSC) (1)
11. Health plan (1)
12. At-large representatives (3)