

Governance Committee Meeting Agenda

May 18, 2022 | 3:30-5:00 PM

Welcome & Approval of Meeting Minutes & Agenda

- Brandon Jones of the MN Association of Children's Mental Health is attending as a new member today
- Jody moved to approve the April minutes, Stacy seconded. All in favor, motion approved.
- Angela moved to approve the May agenda, Aric seconded. All in favor, motion approved.

Parent Catalyst Leadership Group Activities and Updates

- Liz announced her resignation to the collaborative.
- Margaret shared that PCLG hosted another Let's Talk About It and it went well.
- The next Let's Talk About It will be focused on parents with gender-expansive children.
- There will be increased outreach this summer, some in Brooklyn Park.
- There is a shared understanding that it would be great to get another parent co-chair for the committee to replace Liz's position. However, it does not need to be a parent. If it is a parent, it does not need to be a parent of dependent or minor children. Nevertheless, it would be beneficial for the co-chair to have young, minor-aged children. Our bylaws call for a chair or co-chairs, we didn't require a co-chair in bylaws but did make a commitment to having a parent co-chair

Committee Updates

- Laura shared updates from the Ad Hoc Committee.
 - This work partners with community organizations who are involved in addressing violence and is not solely on the collaborative.
 - We are focusing on the mental health of young people who have been impacted by violence as well as perpetrators of violence.
 - We have been working with Hennepin County to get these resources out. We may be able to leverage other resources and utilize their existing grant application process and plug in our resources.
 - We are reviewing past and current grantees for funding.
 - We are also discussing working with Youthprise, an organization that serves youth that has done similar work in the past.
 - Angela shared that this work is focused on sustainability and ensuring that these resources will remain available for many years to come.

Review and Approve Collaborative Evaluation Plan

- Cheryl provided an overview of the proposed Collaborative Evaluation Plan.
 - The Collaborative has a history of evaluating its work and the ways we operate and we would like to bring it back. The evaluation is meant to gather information to help us understand what we are doing well, where we can improve, and what we would like our next steps to be.

- We will ask people who attend our major events such as the data summit to do a quick optional feedback survey to evaluate our success.
- We will also ask for light feedback from our parent support group. We do not want to ask too much of parents so we are thinking asking for feedback only once or twice a year.
- We will also ask for feedback from individuals involved in our work groups.
- Cheryl opened up the floor for questions and discussion.
 - Karen expressed concern about asking parent support groups for feedback. She stated it does not seem entirely appropriate while in the setting of a support group. Liz shared these concerns.
 - Cheryl explained that everything given to the support group will need to be approved by the facilitators and therefore there should be no questions in the surveys that facilitators are uncomfortable with. We first need to approve the evaluation before we further discuss what the feedback will be.
 - Angela asked how this data will be used. Cheryl responded that we will utilize it to optimize the services and resources we work to provide to individuals and tailor it to our target population. Furthermore, we will take it case by case, considering and deciphering the data based on who/what the data is collected from.
- Liz asked for a vote to approve implementing these evaluations into our work. Pat motioned to approve, Stacy seconded. All in favor, motion passed.

Business Updates

- Laura shared a summary of the 2021 LCTS Report.
 - The Collaborative must submit a report to the Department of Human Services each year, documenting how we used federal Local Collaborative Time Study (LCTS) funds and local funds to achieve our annual goals. Our 2021 report is due May 31, 2022.
 - Our combined total expenses were \$774,471.
 - Our LCTS expenses were \$563,582, of which \$92,054 were administratively related.
 - Our administrative costs are above 10%, but we did submit notice we expected to be over 10% this year.
 - Our plans for 2022 include moving additional DOCCR expenses to county level and pursue additional funding for parent engagement.
 - Pat asked for everyone to review the information and prepare for a vote.
- Laura explained the Workgroup and Committee Process
 - The Coordination Team is recommending a workgroup/committee process we can use to ensure the work of the Collaborative has a consistent process for moving forward, allowing members to understand the purpose, goals and data supporting this work.
 - Laura asked the collaborative to review the document and make her aware of anything that should be added or tweaked.

Adjournment

- Liz motioned to adjourn, Angela seconded. All in favor, motion approved.