

## Executive Committee Meeting Agenda

June 3, 2022 | 9-10 am

<https://us02web.zoom.us/j/89625827320>

Meeting ID: 896 2582 7320 | Dial by your location (phone only or audio): +1.312.626.6799

- 9:00 **Opening Circle & Approval of April Minutes and May Agenda** (5 min) – Krista Phillips  
*Materials: May Minutes and June Agenda*
- 9:05 **Coordination Team Updates & Actions** (40 min) – Laura LaCroix-Dalluhn, Cheryl Holm-Hansen and Margaret Sullivan  
*Materials: Scholarship Recommendation, Revised Governance Committee List, 5/31/22 Email with Workgroup Notice*
- Approve scholarship requests
  - Review and discuss new Executive and Governance Committee Members for vote in June – Laura LaCroix-Dalluhn
    - Parent and Community members
  - Meeting schedules – Laura LaCroix-Dalluhn
    - Proposed change: Cancel July Executive and Governance Committees to focus on workgroups
  - Workgroups and Leadership Discussion – Laura LaCroix-Dalluhn, Cheryl Holm-Hansen, and Margaret Sullivan
  - System of Care Training and Technical Assistance Recommendations
- 9:45 **Parent Catalyst Leadership Group Updates** (15) – Margaret Sullivan & Laura LaCroix-Dalluhn
- Leadership Changes
  - Current and Future Activities and Priorities
    - Exploring support for a new parent support group in Somali group.
    - WRAP = Liz will offer WRAP session end of May or early June (using MACHMA space)
- 10:00 **Adjourn**

## Executive Committee Meeting Agenda

May 6, 2022 | 9-11 am

### Opening Circle & Approval of April Minutes and May Agenda

- Krista P moved to approve April minutes, and Pat D seconded. All in favor, motion approved.
- Krista P moved to approve the May agenda, and Pat D seconded. All in favor, motion approved.

### Coordination Team Updates & Actions

- Cheryl H-H provided a review of the Collaborative Evaluation Plan
  - Krista P suggested conducting exit interviews with Collaborative partners.
  - Liz G asked about the evaluation of the parent support group. Cheryl H-H mentioned that support group evaluation would only happen a couple of times a year. She said it would be a way to provide information about peer support and why it's crucial.
  - Margaret S mentioned she is struggling to get evaluation information from participants.
  - Cindy S mentioned it's essential to maximize the voice of parents, it can be helpful in providing input.
  - Liz G said she understands the why, but wants to be sure we are thinking about the how, and being sure we are using the data to inform change.
  - Pat D said he is glad we are thinking about evaluation.
  - Krista P moved to accept the evaluation plan for 2022, and Jenna M seconded. The motion was approved.
- Laura L-D shared the Workgroup Process & Decision-Making Plan
  - These are plans to guide the creation and implementation of workgroups
  - Everyone agreed to move this forward to the Governance Committee meeting

### Parent Catalyst Leadership Group Updates

- Margaret S went over recent transitions
  - Liz Gronert and Peggy Larkin are stepping down
  - We have 3 new partners and will have decreased capacity.
    - There are a couple of parents who will co-chair with PCLG with Karen M, who may not also be around for the long-term
    - We need to figure out who will sit on the Governance Committee
  - We will begin recruiting again
- Current and Future Activities and Priorities
  - Let's Talk About It, May 10th – was asked to host the event by Hennepin County
  - Future topic: supporting gender-expansive youth
  - Dr. BraVada – Asia's request
- Other

- Exploring support for a new parent support group in a Somali group.
- WRAP = Liz G will offer a WRAP session end of May or early June (using MACHMA space)

## **Parent Engagement**

- Committee members had a discussion surrounding strategies and capacity to build out the parent engagement work in 2022.
  - Pat D asked how we as a collaborative best work with parents in macro and micro settings and maximize parent engagement and involvement.
  - Laura L-D stated the collaborative has always valued parent voices and opinions and we do take those into account when decision making. However, we never discussed how we will further engage and incorporate parents into our work and need to further discuss this. Laura L-D asked others to share their vision.
  - Liz G shared that she feels PCLG was very autonomous and that parents got used to that. Now that the collaborative wants to be more involved parents are a bit uncomfortable. She stated we need to increase communication between the collaborative and PCLG.
  - Cindy S shared that she did not feel she had a complete understanding of PCLG's history. She stated she believed that parents did not want to be involved policy work and were more focused on other issues/causes. She shared that ultimately, she is unsure of PCLG's role at this point.
  - Liz G was surprised by what Cindy shared. She feels that it is evident that parents want to engage in what we are doing.
  - Cindy S, Margaret S, and Liz G agreed that communication must be increased to avoid further confusion of PCLG's purpose.
  - Cindy S shared that she feels this discussion is essentially "what is parent engagement and what do we want it to be" and that because of the many changes we are experiencing currently, we need to reevaluate.
  - Jenna M shared that schools have experience with parent engagement. She knows the challenges from her perspective are parents being tapped to provide input. She believes its successful if we have structures in place to support parents.
  - Krista P asked if PCLG has the capacity to do it all? She recognizes that they offer crucial supports and provide services that the collaborative cannot, however, it is too much to try to do everything.
  - Margaret S responded to Krista P saying PCLG could do it all if there were clear expectations of what "it all" is.
  - Liz G said she appreciated Krista's recognition of meeting the needs of families. She feels the mission of the PCLG is a consistent focus of for parents by parents. PCLG goals are 1) Outreach, 2) education and 3) support has been the focus of the PCLG as they've created their work plan each year. Ultimately, Liz G agrees that PCLG cannot do it all.

- Laura L-D mentioned she thinks we'll need to do everything we identified; 1) leveraging PCLG, 2) in partnership with PCLG, and in addition to PCLG.
- Cindy S went back to what Margaret S said about how overwhelming a bunch of acronyms can be for parents, and shared that maybe we need to make changes to be more welcoming to parents and families.
- Liz G said she would suggest having a parent join the Executive Committee after she leaves. She knows the co-chair of the Governance Committee may be difficult to fill.
- Pat D shared that we do want to improve parent experience, the challenge is, who is engaging them? Instead of one-size-fits-all we need to prioritize supporting parents whose children are affected by mental health. There is an opportunity to leverage the parents working with PCLG and take their information into the systems.
- Margaret S shared that the word catalyst makes her think of parents who want to engage in workgroups, not the full PCLG. We can offer parents both options.
- Cindy S shared that she feels it's been helpful to learn more from other communities. She said they have a contract with Paulette who could help us think about how to center parents and youth. They are willing to pay to have Paulette come speak with us.
- Pat D shared what the initial PCLG group said, "don't devalue us, we want to be heard". They didn't want to be a token group. And Pat D and Liz G agreed that we need to give the parents more options of what to work on.
- Pat D suggested that the governance committee decides on a model proposal that we can utilize. Margaret S asked the the goals be well articulated in the model.

### **Next Steps**

- Model conversation for parent engagement (articulating the goals we want parents to attend to)
- Let Governance Committee know we are having discussions about how best to center parent and youth voice in our Collaborative. Invite people to participate in Executive June meeting if they want to inform.
- PCLG meeting is May 21<sup>st</sup>. Laura will join the meeting and they will continue to the conversation
- We will bring this conversation to the Governance Committee in June.
- Laura will use the workgroup process document to inform building out the LTAI events.

The meeting was adjourned.

## Scholarship Committee & Recommendation

June 2, 2022

### Request:

The Collaborative received 16 new scholarship requests for a total of \$5,757, which will leverage \$3,750. All 16 applicants are from Change Inc. All 16 scholarship applications meet the required eligibility. All scholarship applications are first come, first served.

The total scholarship and training budget for 2022 is \$15,000. We designated \$7,000 for scholarships and \$8,000 for SoC training and TA. If you approve all scholarship requests, you will have approximately \$525 remaining for the calendar year.

The Scholarship considered a number of options and approved \$2,400 (\$150 per request for 15 staff and one graduate student; all from Change Inc.). This decision leaves \$3,880 remaining in the scholarship fund.

The Scholarship Committee recommends the Executive Committee approve their recommendation.