

Hennepin County Children's Mental Health Collaborative (CMHC)
Governance Committee Meeting Minutes
June 16, 2021

Present

Voting/Alternate Governance Committee Members: Angela Watts, Cindy Slowiak, Liz Gronert, Maureen Smith Seiwert, Rochelle Cox, Krista Phillips, Pat Dale, Tonya Allen, Meredith Martinez, Adesola Oni, Mark Sander, Jody Nelson

CMHC Coordination Team: Laura LaCroix-Dalluhn, Margaret Sullivan, Cheryl Holm-Hansen

Guests: Raven Baker, Molly Coyne, Kathy Moen, Autumn Nelsen, Emily LaCroix-Dalluh, BraVada Garrett-Akinsanya,

Approval of Meeting Minutes & Agenda

- Adesola moves to approve the May meeting minutes, Angela seconds. No opposed, motion approved.
- Tonya requests to amend the June Agenda: Tonya requests we move the District 287 Budget Proposal up on the agenda, immediately after the Mission Moment, due to her need to leave early. Laura suggests to further amend the order on the agenda to having it read: remove Mission Moment, start with District 287, Journey Mapping Project, Governance/Structure, and finishing with Committee Updates. Cindy moves to amend the agenda, Krista seconds. No opposition all approved.

Mission Moment

Delayed the start of this proposed activity.

District 287 LCTS 2021-2022 Budget Proposal & Approval

- Laura welcomes Tonya and provides an introduction and reminder of HCCMHC's responsibility to review and approve District 287 LCTS expenses. She also reminded everyone District 287 actively participates in LCTS and generates these resources directly.
- Tonya shares District 287's plan for their LCTS funding in school year 2021-2022. We are requesting the amount of \$200,000. The budget supports staffing costs and funds the DiplomaOn!, to support youth who have dropped-out or needs a more flexible educational option. We anticipate increased need of this program as we emerge from the pandemic. We recommend your approval to continue funding this work. Tonya said they serve around three hundred new students per year. States that she will provide the Collaborative with more data and information next month's Governance Committee meeting. Asks if there are any questions or concerns.
- Cindy: Asks for more information on their partnership and relationship with Wilder.
- Tonya: States the partnership of Wilder is not new but they provide evaluation support and cover most of those costs with other resources.
- Cindy: Asks about data and the benefits of this program for children and youth.
- Tonya: Can provide Cindy and others with that information from our last evaluation report. Will work with Laura to disseminate the report.
- Liz: Motions to approve funding for District 287 as proposed, Krista seconds.
- Pat: Asks for questions or conversations about the discussion.
- Cindy: Asks if the budget for the program is covered by LCTS funds?
- Tonya: Responds, yes, and have been five percent low.
- Cindy: Asks if this program continued to operate during the pandemic.
- Tonya: Responds, yes it did, there were struggles based on the models based on school districts in-person learning. The models struggled to accommodate for distanced learning. The business picked up a lot in March of 2021. There will be an immense amount of community outreach find kids and families to help.
- Liz: Shares her daughter has used other services from District 287 and found them to be invaluable. States appreciation for the work Tonya and other are doing.
- Pat: Asks for a vote to approve. Options are to vote in favor and add language to provide information.
- Cindy: Shares her only hesitation to approve is not having physical data before voting.
- Liz motions to approve funding and requests District 287 share their data and impact report the work, and Krista seconds.
- Laura: Provides more context, DiplomaOn served 309 new students in 2019 and 354 new students in 2020, and still provides case management with other students.

- Tonya: States she is happy to provide the updated data, and the data for the 2020-2021 school year will be available June 30th. Welcomes the opportunity to share more about the program and its impact within a timeline that allows for more discussion in order to avoid these hesitations in the future.
- Adesola: It sounds like we are making an inverted decision by approving it without data. Asks if there are time sensitives. Asks if there is the possibility of voting electronically prior to our next meeting.
- Tonya: Shares there is time sensitivity. If this is voted no or tabled by the Collaborative today, the program cannot run as it needs the funding for its start July 1st.
- Pat: Clarifies voting options. Asks for a vote to approve funding or District 287's LCTS funding for DiplomaOn!.
- Motion approved.

Journey Mapping Project & Budget Approval

- Cheryl: Provides an update on the Journey Mapping Project for approval by the Governance Committee. We are mapping what the entry looks like for a parent when they are first identifying mental health issue. Goes over the calendar for the journey mapping from June to December. Shares the budget and goes over costs and expenses.
- Liz: We are voting on the presented budget of up to \$20,000 from the CMHC SoC project budget line, with the outcome being a summary of the work.
- Pat motions to approve the budget Maureen seconds the motion. Motion approved.

Governance & Structure Update & Budget Approval

- Laura: The latest updates are provided in the meeting materials. Laura provided a brief overview and thanked Cindy Slowiak for her assistance in this process. Cindy and Laura were able to meet with contract staff and the Hennepin County Attorney to prepare for the transition from fiscal agent relationship to a fiscal sponsor relationship. Laura provided a brief description on how the collaboration is funded. She stated the HCCMHC will need to make numerous updates in preparation for these changes including the HCCMHC contract with Hennepin County and NAMI-MN, HCCMHC's Bylaws, the Governance Agreement and possibly the Interagency Agreement.

We are working with NAMI-MN to prepare an MOU outlining the relationships between NAMI-MN and HCCMHC and to better understand the increased costs to cover these additional costs, e.g. insurance, contracting, accounting, etc. Laura suggested we could make changes by reduce training or reducing the SoC (Systems of Care) project line rather than requesting additional resources in 2021.

Laura requested the Governance Committee to consider two decisions today. 1) Approve a legal retainer with Rubric Legal (up to \$10,000) to assist with document review and development as we make this change to a fiscal sponsor. Legal representation was suggested after meeting with the Hennepin County Attorney. 2) Request ability to vote online to implement an MOU beginning July 1, 2021 if NAMI's timeline is July 1, 2021. We've had to readjust due to internal needs at NAMI-MN.

Cindy shared her support for this legal retainer and recognizes the complexity of this work. She the HCCMHC would find legal advice extremely beneficial.

- Angela/Cindy moves to approve retainer with Rubric Legal for up to \$10,000. Motion approved.
- Krista/Liz Move to utilize an online vote should the HCCMHC need to approve the MOU with NAMI-MN by July 1, 2021. Motion approved

Committee/Coordinator Updates

- Autumn: Introduces herself to the Committee as CMHC's Summer AmeriCorps Fellow.
- Liz and everyone welcome her.
- Margaret: Shares the PCLG (Parent Catalyst Group) Update. Last night's "Let's Talk About It" workshop was fantastic. Next month's event is parent panel on navigating big decisions, the following month's is PCLG's first in-person event since the pandemic!
- Liz: Shares that the written updates for most of the subcommittees were provided in the meeting materials and asks if anyone has questions or areas of discussion.

Adjourn

Krista motions to adjourn, motion approved, meeting adjourned.